



NON PROFIT CORPORATION ORDER FORM

All information is required for Members, Directors and Officers. If you are unsure of anything or do not feel comfortable entering it on this form you can leave it blank and discuss with the attorney after you place the order. If information is repetitive you may enter SAA for Same As Above.

Contact Information

Name

Address

(For all address fields, please provide the street address, city, state and zip code
Ex. 7420 County Line Rd., Burr Ridge, IL, 60527)

Phone Numbers: Home Cell Work Fax

Email Address

Name of Company Corp Extension

2nd Name Choice

(different extension does not make it distinguishable, plurals, articles (the, a, an) as well as plurals, and numerics instead of spelled out numbers also are not unique)

Company Address

County Business Description

MEMBERS: None required

Member 1: Name

Address

Phone SSN Date of Birth

Member 2: Name

Address

Phone SSN Date of Birth

Member 3: Name

Address

Phone SSN Date of Birth

Member 4: Name

Address

Phone SSN Date of Birth

DIRECTORS

Minimum 3 required - If all members will be directors check this box and go on to Officers Section

Director 1: Name
Address

Phone SSN Date of Birth

Director 2: Name
Address

Phone SSN Date of Birth

Director 3: Name
Address

Phone SSN Date of Birth

Director 4: Name
Address

Phone SSN Date of Birth

OFFICERS

President: Name
Address

Phone SSN Date of Birth

Vice President: Name (Optional)
Address

Phone SSN Date of Birth

Secretary: Name
Address

Phone SSN Date of Birth

Treasurer: Name
Address

Phone SSN Date of Birth

SERVICES

NFP - No Employees

- Incorporation with Corporate Book including the filing fee and Special Purpose Statement, Indemnification Agreement, EIN, Charitable Organization Registration Statement, Custom Member Minutes, Custom Director Minutes, Custom Bylaws, Custom Membership Certificates, Custom Gold Foil Seals, Corporate Counsel Club, free shipping or pick up 825

NFP - With Employees

- Incorporation with Corporate Book including the filing fee and Special Purpose Statement, Indemnification Agreement, EIN, Charitable Organization Registration Statement, Business Registration, Unemployment Report, New Hire Reporting Form, Custom Member Minutes, Custom Director Minutes, Custom Bylaws, Custom Membership Certificates, Custom Gold Foil Seals, Corporate Counsel Club, free shipping or pick up 965

NFP - 501c3 - No Employees

- Incorporation with Corporate Book including the filing fee and Special Purpose Statement, Indemnification Agreement, EIN, Custom Member Agreement, Custom Member Minutes, Custom Director Minutes, Custom Bylaws, Custom Membership Certificates, Custom Gold Foil Seals, Preparation and Submission of 501c3 Application and related materials and responses to IRS inquiries, Corporate Counsel Club, free shipping or pick up 2065 + Filing fee of 400 or 850

NFP - 501c3 - With Employees

- Incorporation with Corporate Book including the filing fee and Special Purpose Statement, Indemnification Agreement, EIN, Custom Member Agreement, Business Registration, Unemployment Report, New Hire Reporting Form, Custom Member Minutes, Custom Director Minutes, Custom Bylaws, Custom Membership Certificates, Custom Gold Foil Seals, Preparation and Submission of 501c3 Application and related materials and responses to IRS inquiries, Corporate Counsel Club, free shipping or pick up 2175 + Filing fee of 400 or 850

- Expedited (Incorporated within 24 hours versus 2-6 weeks)..... 150

- Doing Business As (DBA) 300

DBA Name(s)

- Custom Agreements quote

Notes to Attorney For Agreements

Do you want AMC Legal, P.C. to be your registered agent? (\$150 per year) Yes No

If AMC Legal, P.C. is not going to be your registered agent, please fill in the below information

RA Name RA County

RA Address

Notes to Attorney:

Shipping

- Ground Shipping Pickup
 Use Contact Info Address Use Business Address

Note: We cannot ship to a P.O. Box address.

Payment Info

Type of Card	<input type="text"/>	Name on Card	<input type="text"/>		
Billing Address	<input type="text"/>				
Credit Card Number	<input type="text"/>	Expiration Date	<input type="text"/>	CCV Code	<input type="text"/>

Please check the items below indicating you understand and agree. Your order cannot be completed without these items checked.

- I understand that this is not tax advice and I should seek the advice of a tax professional.
- I understand I will need to sign a Power of Attorney for AMC Legal to sign on my behalf and file some of the documents with state and federal agencies.
- I represent that all members, directors and officers have consented to the positions listed above.

Your credit card will not be processed until AFTER you have spoken to an attorney and complete your order.

If you have any questions you may ask in the Notes to Attorney section above.

If you would like AMC Legal to be your Registered Agent you will be sent a Registered Agent Agreement.

Some Services which require filing with state and federal agencies will require a Power of Attorney to be signed. These documents can be emailed or faxed to you, signed, then faxed back.

To send your form to AMC Legal, either save a copy and attach to an email to allison@amclegal.net or print and fax a copy to 630-590-3737. If you are emailing the form DO NOT include SSNs or credit card info.

- I agree that my electronic signature is binding

Sign Here _____